



## **Assistant Instructor - Retail (Retail Associate)**

**{Open position}**

### **Job Expectations**

#### **Primary Focus:**

- Provide discipleship and speak into the lives of our students
- Train and develop students/volunteers on assigned tasks from Supervisor
- Work alongside of students/volunteers
- Be an effective communicator and team supporter
- To actively live out the elements the students are being taught
- Live, teach and train the Gateway Business 5 Pillars
- To pursue Christ-likeness in every area

#### **General Focus:**

- Abide by all Policies and Procedures, retail handbook, operating manual and organizational concepts
- Use performance binders to increase your knowledge and understanding of position and tasks
- Follow the 5S check list and complete all tracking and paperwork set by Director of Retail and Supervisor

### **Job Qualifications**

- Personal:
  - Must provide a clear biblical testimony of a personal experience of receiving by faith the Lord Jesus Christ as Savior and give evidence of His presence in daily living
  - Actively seek the unity of believers
  - Be a mature Christian and a member in good standing of an evangelical church
  - Live out your faith through your interactions, work and speech
  - Desire to learn, grow and develop your faith
  - Ability and willingness to mentor and disciple participating students
- Education & Experience:
  - High School Diploma – preferred
  - Experience using POS software or cashiering
  - Experience in Rescue Mission work – preferred
  - Knowledge of what God is doing through the ministry of Rescue Missions – preferred
- Skills & Abilities:
  - Professional with strong interpersonal skills, ability to work with a diverse group of individuals
  - Self-motivated
  - Willing to learn and be flexible in fast-paced environment
  - Loyal to co-workers, volunteers and management
  - Punctual, dependable attendance history



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### **Job Qualifications (cont'd)**

- Skills & Abilities:
  - Retail Store Experience – preferred
  - Customer Service experience
- Physical:
  - Sitting or standing for long periods of time to perform job functions
  - Ability to lift and move objects weighing up to 60 pounds
  - Manipulate, handle, feel and control items or equipment
  - Communicate effectively with students, co-workers and volunteers
  - Be able to read, write and interpret written documents

***Accepting resumes and applications through May 6, 2017.***

*To apply for open positions submit your resume and cover letter to [hr@hollandrescue.org](mailto:hr@hollandrescue.org). Visit <http://hollandrescue.org/employment/> for a list of open position and application.*

Questions – please contact:

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