



Assistant Instructor - Retail (Retail Associate)

{Open position}

Job Expectations

Primary Focus:

- Provide discipleship and speak into the lives of our students
- Train and develop students/volunteers on assigned tasks from Supervisor
- Work alongside of students/volunteers
- Be an effective communicator and team supporter
- To actively live out the elements the students are being taught
- Live, teach and train the Gateway Business 5 Pillars
- To pursue Christ-likeness in every area

General Focus:

- Abide by all Policies and Procedures, retail handbook, operating manual and organizational concepts
- Use performance binders to increase your knowledge and understanding of position and tasks
- Follow the 5S check list and complete all tracking and paperwork set by Director of Retail and Supervisor

Job Qualifications

- Personal:
 - Must provide a clear biblical testimony of a personal experience of receiving by faith the Lord Jesus Christ as Savior and give evidence of His presence in daily living
 - Actively seek the unity of believers
 - Be a mature Christian and a member in good standing of an evangelical church
 - Live out your faith through your interactions, work and speech
 - Desire to learn, grow and develop your faith
 - Ability and willingness to mentor and disciple participating students
- Education & Experience:
 - High School Diploma – preferred
 - Experience using POS software or cashiering
 - Experience in Rescue Mission work – preferred
 - Knowledge of what God is doing through the ministry of Rescue Missions – preferred
- Skills & Abilities:
 - Professional with strong interpersonal skills, ability to work with a diverse group of individuals
 - Self-motivated
 - Willing to learn and be flexible in fast-paced environment
 - Loyal to co-workers, volunteers and management
 - Punctual, dependable attendance history



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Job Qualifications (cont'd)

- Skills & Abilities:
 - Retail Store Experience – preferred
 - Customer Service experience
- Physical:
 - Sitting or standing for long periods of time to perform job functions
 - Ability to lift and move objects weighing up to 60 pounds
 - Manipulate, handle, feel and control items or equipment
 - Communicate effectively with students, co-workers and volunteers
 - Be able to read, write and interpret written documents

Accepting resumes and applications through October 25, 2017.

To apply for open positions submit your resume and cover letter to hr@hollandrescue.org. Visit <http://hollandrescue.org/employment/> for a list of open position and application.

Questions – please contact:

Tina Paul, Store Manager (tinap@hollandrescue.org)

Deb Vogel, HR Manager (debv@hollandrescue.org)

616.396.2200